

WAUCONDA AREA PUBLIC LIBRARY DISTRICT

BOARD OF LIBRARY TRUSTEES

MINUTES OF THE REGULAR MEETING

Monday, August 8, 2022

The meeting was held online via Zoom at 7:00 p.m. with the following Library Trustees present: Trustee Coburn, Trustee Morris, Trustee Pankey, Trustee Pate, Trustee Sorensen. Trustees absent: Trustee Suelzer. Staff present: Elizabeth Greenup (Library Director); Molly Jostock (Operations Manager); Julie Cerqua (Administrative Services Manager); Terry Weingart (Business & Finance Manager). Visitor(s) present: Lauren Shaw.

AUDIENCE TO VISITORS

Lauren Shaw introduced herself, discussed her background and interest in becoming a library trustee. Library trustees introduced themselves, and Trustee Morris provided an overview of how the library board works together to conduct business and the appointment process. Lauren Shaw exited the meeting at 7:13 p.m. before the Executive Session convened.

EXECUTIVE SESSION

Trustee Morris made a motion to enter Executive Session at 7:13 p.m.; seconded by Trustee Pankey.

Roll call-Executive Session participants

Trustee Coburn, Trustee Morris, Trustee Pankey, Trustee Pate, Trustee Sorensen all present. Trustee Suelzer absent.

Trustee Coburn, Trustee Morris, Trustee Pankey, Trustee Pate, Trustee Sorensen, Elizabeth Greenup (Library Director), Julie Cerqua (Administrative Services Manager, Molly Jostock (Operations Manager), Terry Weingart (Business & Finance Manger) are the only individuals present in closed session.

No action was taken in executive session.

Trustee Morris made a motion to reconvene to the regular meeting at 7:24 p.m.; seconded by Trustee Coburn.

Roll call to exit executive session: Trustee Coburn, Trustee Morris, Trustee Pankey, Trustee Pate, Trustee Sorensen.

Roll call for the regular meeting: Trustee Coburn, Trustee Morris, Trustee Pankey, Trustee Pate, Trustee Sorensen are all present. Trustees absent: Trustee Suelzer. Staff present: Elizabeth Greenup (Library Director); Molly Jostock (Operations Manager); Julie Cerqua (Administrative

Service Manager); Terry Weingart (Finance Manager). Visitor(s) present: Lauren Shaw rejoined at 7:27 p.m. Beatriz Lappay joined at 7:32 p.m.

ACTION: APPROVE MINUTES

- A. Minutes of the July 11, 2022 Regular Meeting
- B. Minutes of the July 18, 2022 Special Meeting

Trustee Morris motioned to batch approve the minutes for the meetings listed, July 11, 2022 as amended; seconded by Trustee Pankey.

Roll call vote

YES: Coburn, Morris, Pankey, Pate, Sorensen
NO: none
ABSTAIN: none
ABSENT: Suelzer

Motion carried.

ACTION: FINANCIAL REPORTS AND PAYMENTS

Trustee Morris motioned to approve the financial reports and payment of bills; Trustee Pate seconded.

Roll call vote

YES: Coburn, Morris, Pankey, Pate, Sorensen
NO: none
ABSTAIN: none
ABSENT: Suelzer

Motion carried.

LIBRARY USAGE STATISTICAL REPORT

July was a great month.

LIBRARY DIRECTOR REPORT

A brief overview of the report was given.

COMMITTEE REPORTS

None.

NEW BUSINESS

Discussion about the levy took place.

Trustee Coburn motioned to approve Levy Ordinance 22-04; Trustee Pate seconded.

Roll call vote

YES: Coburn, Morris, Pankey, Pate, Sorensen

NO: none

ABSTAIN: none

ABSENT: Suelzer

Motion carried.

Trustee Morris motioned to approve the destruction of the verbatim recordings of the regular board meeting held on July 13, 2020, August 10, 2020, September 14, 2020, October 12, 2020, November 9, 2020, December 14, 2020, January 11, 2021 and the special board meeting on October 12, 2020, in compliance with State Executive Orders pertaining to holding open meetings remotely during the COVID-19 pandemic; Trustee Pankey seconded.

Roll call vote

YES: Coburn, Morris, Pankey, Pate, Sorensen

NO: none

ABSTAIN: none

ABSENT: Suelzer

Motion carried.

Trustee Morris discussed a PR idea of sharing photos of libraries in other towns, states, etc. when staff, trustees and patrons go somewhere. This is mean to encourage library unity and curiosity of what other libraries look compared to our library.

OLD BUSINESS

None.

COMMUNICATIONS

Director Greenup said a pencil holder with pens and pencils now accompanies the suggestion box.

Trustee Pankey motioned to adjourn; seconded by Trustee Pate.

Roll call vote

YES: Coburn, Morris, Pankey, Pate, Sorensen

NO: none

ABSTAIN: none

ABSENT: Suelzer

Motion carried.

Meeting adjourned at 7:55 p.m.

Approved September 12, 2022

President

Secretary