

WAUCONDA AREA PUBLIC LIBRARY DISTRICT

BOARD OF LIBRARY TRUSTEES

MINUTES OF THE REGULAR MEETING

Monday, March 13, 2023

The meeting was held online via Zoom at 7:01 p.m. with the following Library Trustees present: Trustee Coburn, Trustee Morris, Trustee Pankey, Trustee Pate, Trustee Shaw, Trustee Suelzer*, Trustee Sorensen. Trustees absent: None. Staff present: Elizabeth Greenup (Library Director); Molly Jostock (Operations Manager); Julie Cerqua (Administrative Services Manager); Terry Weingart (Business & Finance Manager). Visitor(s) present: None.

*Trustee Suelzer entered the meeting at 7:07 p.m.

AUDIENCE TO VISITORS

None.

Trustee Morris made a motion to go into Executive Session, seconded by Trustee Pate.

Roll call vote

YES: Coburn, Morris, Pankey, Pate, Shaw, Sorensen

NO: none

ABSTAIN: none

ABSENT: Suelzer

Motion carried.

EXECUTIVE SESSION

Roll call-Executive Session participants

Trustee Coburn, Trustee Morris, Trustee Pankey, Trustee Pate, Trustee Shaw, Trustee Sorensen all present.

Trustee Coburn, Trustee Morris, Trustee Pankey, Trustee Pate, Trustee Shaw, Trustee Sorensen, are the only individuals present in closed session.

Trustee Suelzer entered the closed session meeting at 7:07 p.m.

Under section 5 ILCS 102/2(c)(1) of the Illinois Open Meetings Act the board discussed: "The appointment, employment, compensation, discipline, performance, or dismissal of specific employee(s) of the public body."

Director Greenup entered the closed session meeting at 7:39 p.m.

Trustee Pate made a motion to reconvene to open session; seconded by Trustee Pankey.

Roll call vote

YES: Coburn, Morris, Pankey, Pate, Shaw, Suelzer, Sorensen

NO: none

ABSTAIN: none

ABSENT: none

Motion carried.

RECONVENE TO OPEN SESSION

Roll call-Open Session participants

Trustee Coburn, Trustee Morris, Trustee Pankey, Trustee Pate, Trustee Shaw, Trustee Suelzer, Trustee Sorensen all present.

No action was taken during closed session.

ACTION: APPROVE MINUTES

Trustee Pankey motioned to approve the minutes of the February 13, 2023 regular meeting, February 20, 2023 Personnel & Salary Committee Meeting, and March 8, 2023 Special Meeting; seconded by Trustee Shaw.

Roll call vote

YES: Coburn, Morris, Pankey, Pate, Shaw, Suelzer, Sorensen

NO: none

ABSTAIN: none

ABSENT: none

Motion carried.

ACTION: FINANCIAL REPORTS AND PAYMENTS

Trustee Pankey inquired about the cleaning service.

Trustee Coburn motioned to approve the financial reports and payment of bills; Trustee Morris seconded.

Roll call vote

YES: Coburn, Morris, Pankey, Pate, Shaw, Suelzer, Sorensen

NO: none

ABSTAIN: none

ABSENT: none

Motion carried.

LIBRARY USAGE STATISTICAL REPORT

A brief overview was given. Trustee Pankey mentioned the success of the children's usage.

LIBRARY DIRECTOR REPORT

A brief overview of the report was given.

COMMITTEE REPORTS

None.

NEW BUSINESS

ACTION: APPROVE DESTRUCTION OF THE VERBATIM RECORDINGS IN COMPLIANCE WITH STATE EXECUTIVE ORDERS PERTAINING TO HOLDING OPEN MEETINGS REMOTELY DURING THE COVID-19 PANDEMIC

Trustee Morris motioned to approve the destruction of the verbatim recordings of Regular board meetings held on February 8, 2021, March 8, 2021, April 12, 2021, May 10, 2021, June 14, 2021, July 12, 2021, September 13, 2021; Special board meetings held on October 19, 2020 and April 5, 2021; Finance Committee Meeting held on June 14, 2021; Trustee Coburn seconded.

Roll call vote

YES: Coburn, Morris, Pankey, Pate, Shaw, Suelzer, Sorensen
NO: none
ABSTAIN: none
ABSENT: none

Motion carried.

ACTION: APPROVE ANNUAL INCREASE FOR THE LIBRARY DIRECTOR

Trustee Pankey motioned to approve to a cost of living increase of 3.5% plus a 2% merit increase for a total of 5.5%; Trustee Suelzer seconded.

Roll call vote

YES: Coburn, Morris, Pankey, Pate, Shaw, Suelzer, Sorensen

NO: none
ABSTAIN: none
ABSENT: none

Motion carried.

OLD BUSINESS

None.

COMMUNICATIONS

None.

Trustee Morris motioned to adjourn; seconded by Trustee Pankey.

Roll call vote

YES: Coburn, Morris, Pankey, Pate, Shaw, Suelzer, Sorensen
NO: none
ABSTAIN: none
ABSENT: none

Motion carried.

Meeting adjourned at 8:15 p.m.

Approved April 10, 2023

President

Secretary