

WAUCONDA AREA PUBLIC LIBRARY DISTRICT

BOARD OF LIBRARY TRUSTEES

MINUTES OF THE REGULAR MEETING

Monday, January 8, 2024

The meeting was held at the library at 7:00 p.m. with the following Library Trustees present: Trustee Pankey, Trustee Pate, Trustee Schraml, Trustee Sorensen. Trustees absent: Trustee Shaw, Trustee Suelzer, Trustee Morris. Staff present: Elizabeth Greenup (Library Director); Molly Jostock (Operations Manager); Terry Weingart (Business & Finance Manager-Virtual via Zoom). Visitor(s) present: None.

AUDIENCE TO VISITORS

None.

ACTION: APPROVE MINUTES OF THE DECEMBER 11, 2023 REGULAR MEETING

Trustee Pate motioned to approve the minutes of the December 11, 2023 Regular Board meeting as amended; seconded by Trustee Schraml.

Roll call vote

YES: Pankey, Pate, Schraml, Sorensen
NO: none
ABSTAIN: none
ABSENT: Shaw, Suelzer, Morris

Motion carried.

ACTION: FINANCIAL REPORTS AND PAYMENTS

Trustee Schraml motioned to approve the financial reports and payment of bills; Trustee Pankey seconded.

Roll call vote

YES: Pankey, Pate, Schraml, Sorensen
NO: none
ABSTAIN: none
ABSENT: Shaw, Suelzer, Morris

Motion carried.

LIBRARY USAGE STATISTICAL REPORT

A brief overview was given. Director Greenup discussed patron behavior during the day and the removal of the bathroom entry doors.

LIBRARY DIRECTOR REPORT

A brief overview of the report was given.

COMMITTEE REPORTS

None.

NEW BUSINESS

ACTION: APPROVE DESTRUCTION OF VERBATIM RECORDINGS

Trustee Pate motioned to approve the destruction of the verbatim recordings of the regular board meetings held on October 11, 2021, November 8, 2021, December 13, 2021, January 10, 2022, February 14, 2022, March 14, 2022, April 11, 2022, May 9, 2022, June 13, 2022, the Budget & Appropriations Ordinance hearing meeting on September 21, 2021, the special board meeting on October 25, 2021, and the Finance Committee Meeting on June 6, 2022, in compliance with State Executive Orders pertaining to holding open meetings remotely during the COVID-19 pandemic.the 2024 Meeting Dates; Trustee Pankey seconded.

Roll call vote

YES: Pankey, Pate, Schraml, Sorensen
NO: none
ABSTAIN: none
ABSENT: Shaw, Suelzer, Morris

Motion carried.

ACTION: APPROVE SHALES MCNUTT CONSTRUCTION PROPOSAL FOR ELEVATOR REPLACEMENT AND WINDOW CAULKING

Trustee Sorensen motioned to approve the Shales McNutt Construction proposal for the elevator replacement and window caulking; Trustee Schraml seconded.

Roll call vote

YES: Pankey, Pate, Schraml, Sorensen
NO: none
ABSTAIN: none
ABSENT: Shaw, Suelzer, Morris

Motion carried.

OLD BUSINESS

None.

COMMUNICATIONS

The suggestion box comments were discussed.

Trustee Pate motioned to adjourn; seconded by Trustee Pankey.

Roll call vote

YES: Pankey, Pate, Schraml, Sorensen

NO: none

ABSTAIN: none

ABSENT: Shaw, Suelzer, Morris

Motion carried.

Meeting adjourned at 7:35 p.m.

Approved February 12, 2024

President

Secretary