

ORDINANCE NO. 22-03

TENTATIVE BUDGET AND APPROPRIATION ORDINANCE

FISCAL YEAR 2022/2023

AN ORDINANCE ADOPTING THE COMBINED ANNUAL  
BUDGET AND APPROPRIATION OF FUNDS FOR  
WAUCONDA AREA PUBLIC LIBRARY DISTRICT,  
LAKE COUNTY AND MCHENRY COUNTY, ILLINOIS  
FOR THE FISCAL YEAR BEGINNING ON THE 1st DAY OF JULY, 2022  
AND ENDING ON THE 30th DAY OF JUNE, 2023

BE IT ORDAINED BY THE BOARD OF LIBRARY TRUSTEES (the "Board") of WAUCONDA AREA PUBLIC LIBRARY DISTRICT (the "Library"), LAKE COUNTY AND MCHENRY COUNTY, ILLINOIS:

SECTION 1. It is hereby found and determined:

(a) This Board has heretofore caused to be prepared a combined annual budget and appropriation in tentative form, which has been conveniently available for public inspection for at least 30 days prior to final action hereunder;

(b) A public hearing will be held at the Wauconda Area Public Library, 801 N. Main St., Wauconda, Illinois on the 18th day of July, 2022, on said ordinance, notice of said hearing having been given by publication in the Daily Herald, being a newspaper published within this District, at least 30 days prior to such hearing, and

(c) All other legal requirements for the adoption of the annual budget and appropriation ordinance of this District for the fiscal year beginning July 1, 2022, and ending June 30, 2023 have heretofore been performed.

**SECTION 2.** The following sums of money, or so much thereof as may be authorized by law for the following objects and purposes, be and the same are hereby budgeted and appropriated for the fiscal year beginning on the 1st day of July, 2022 and ending on the 30th day of June, 2023.

<b>I. GENERAL FUND</b>	<b>APPROPRIATION:</b>	<b>BUDGET:</b>
Salaries	\$1,750,000.00	\$1,644,000.00
Hospitalization	280,000.00	243,240.00
Books	160,000.00	138,854.00
Periodicals	17,000.00	15,400.00
Audio-Visual	65,000.00	56,350.00
Online Services	195,000.00	170,270.00
Automation	475,000.00	348,102.00
Office and Library Supplies	60,000.00	48,450.00
Copy Machine Supplies	25,000.00	20,700.00
Telephone	15,000.00	9,600.00
Postage	15,000.00	11,400.00
Professional Fees	250,000.00	128,260.00
New Equipment	400,000.00	269,000.00
Public Relations	65,000.00	52,899.00
Programming	65,000.00	52,100.00
Insurance	30,000.00	21,760.00
Staff Training	25,000.00	20,800.00
Capital Improvement	650,000.00	480,000.00
Building Maintenance	350,000.00	253,463.00
Electric	90,000.00	76,000.00
Gas	35,000.00	22,200.00
Utilities (Other)	15,000.00	8,300.00
Contingency	50,000.00	39,305.00
Debt Retirement (Debt Certificates)	280,000.00	271,876.00
<b>TOTAL GENERAL FUND APPROPRIATION</b>	<b>\$5,362,000.00</b>	<b>\$4,402,329.00</b>
<b>II. AUDIT FUND</b>		
<b>TOTAL AUDIT FUND APPROPRIATION</b>	<b>\$15,000.00</b>	<b>\$12,000.00</b>
<b>III. INSURANCE FUND</b>		
1. Workers' Compensation	\$20,000.00	\$12,415.00
2. Unemployment Insurance	0.00	0.00
3. Tort Liability Insurance	20,000.00	13,248.00
<b>TOTAL INSURANCE FUND APPROPRIATION</b>	<b>\$ 40,000.00</b>	<b>\$25,663.00</b>

<b>IV. SOCIAL SECURITY FUND</b>	<b>APPROPRIATION</b>	<b>BUDGET</b>
TOTAL SOCIAL SECURITY FUND APPROPRIATION	<b>\$ 145,000.00</b>	<b>\$125,770.00</b>
<b>V. IMRF FUND</b>		
TOTAL IMRF FUND APPROPRIATION	<b>\$ 225,000.00</b>	<b>\$182,319.00</b>
<b>VI. SPECIAL RESERVE FUND</b>		
HVAC Replacement	\$600,000.00	\$350,000.00
TOTAL SPECIAL RESERVE FUND APPROPRIATION	<b>\$600,000.00</b>	<b>\$350,000.00</b>
TOTAL APPROPRIATIONS - ALL FUNDS	<b>\$6,387,000.00</b>	<b>\$5,098,081.00</b>
<b>VII. Transfer of Funds from General Fund to Special Reserve \$156,969.00</b>		

**SECTION 3.** Each of said sums of money and the aggregate thereof are deemed necessary by this Board to defray the necessary expenses and liabilities of this District during the fiscal year beginning July 1, 2022 and ending June 30, 2023, for the respective purposes set forth.

**SECTION 4.** The unexpended balances of the proceeds received annually from public library taxes not in excess of statutory limits may be accumulated in the Special Reserve Fund of this District.

**SECTION 5.** The balance in the Working Cash Fund is \$44,600.00.

**SECTION 6.** The following determinations have been made and are hereby made a part of the aforesaid budget:

(a) The cash on hand at the beginning of the fiscal year is **\$4,810,559;**

(b) An estimate of the cash expected to be received during the fiscal year from all sources is **\$3,803,081.**

(c) An estimate of the expenditures contemplated for the fiscal year is **\$5,098,081;**

(d) An estimate of the cash expected to be on hand at the end of the fiscal year is **\$3,515,559;** and,

(e) An estimate of the amount of taxes to be received during the fiscal year:

- |    |                                   |    |           |
|----|-----------------------------------|----|-----------|
| 1. | Real Estate Tax                   | \$ | 3,708,434 |
| 2. | Personal Property Replacement Tax | \$ | 20,000    |

**SECTION 7.** All ordinances or parts of ordinances conflicting with any of the provisions of this ordinance be and the same are hereby repealed. If any item or portion thereof of this budget and appropriation ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of such item or the remaining portion of this ordinance.

This ordinance shall be in force and effect immediately upon its passage.

AYES

NAYS

ABSTAIN

ABSENT AND NOT VOTING:

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Sherri Sorensen, President  
Board of Library Trustees

PASSED  
POSTED  
PUBLISHED

ATTEST: 

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Marci Suelzer, Secretary  
Board of Library Trustees

(Library Seal)

**ESTIMATE OF REVENUE FOR FISCAL YEAR 2022/2023  
FOR WAUCONDA AREA PUBLIC LIBRARY DISTRICT**

The undersigned, being the Chief Fiscal Officer of WAUCONDA AREA PUBLIC LIBRARY DISTRICT, hereby certifies that the following is an estimate of revenues to be received by WAUCONDA AREA PUBLIC LIBRARY DISTRICT during the fiscal year 2022-2023.

1.	Real Estate Tax	\$3,708,434.00
2.	Personal Property Replacement Tax	\$ 20,000.00
3.	Fees	\$ 3,540.00
4.	Interest Income	\$ 24,960.00
5.	Donations	\$ 480.00
6.	Grants	\$ 40,187.00
7.	Revenue Sharing	\$ 0.00
8.	Operating Revenue	\$ 5,480.00
TOTAL		<hr/> \$3,803,081.00

Dated: \_\_\_\_\_

(Signed)

\_\_\_\_\_  
Joshua Coburn, Chief Fiscal Officer  
Board of Trustees  
Wauconda Area Public Library District

STATE OF ILLINOIS )  
COUNTY OF LAKE ) SS.  
COUNTY OF McHENRY )

I, Marci Suelzer, certify that I am the duly qualified and acting Secretary of the Board of Library Trustees of WAUCONDA AREA PUBLIC LIBRARY DISTRICT, Lake and McHenry Counties, Illinois, and as such am keeper of the records and files of the Board of Library Trustees of said District.

I further certify that attached hereto is an accurate copy of a certain ordinance passed by the Board of Trustees on the 18th day of July, 2022, captioned:

**"TENTATIVE BUDGET AND APPROPRIATION ORDINANCE"**

I affix my official signature and the seal of said WAUCONDA AREA PUBLIC LIBRARY DISTRICT this \_\_\_th day of \_\_\_\_\_, 2022.

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Secretary, Board of Library Trustees  
Wauconda Area Public Library District

(Library Seal)