

WAUCONDA AREA PUBLIC LIBRARY DISTRICT

801 N. MAIN STREET, WAUCONDA, IL 60084

847-526-6225

BOARD OF LIBRARY TRUSTEES

Monday, August 19, 2024 at 7:00 p.m.

SPECIAL MEETING AGENDA

- I. Roll Call: Pankey, Pate, Schraml, Shaw, Sorensen, Suelzer, Morris**
- II. Audience to visitors**
 - A. Visitor should state name and organization they are representing, if any. A time limit of three minutes is requested for presentation, unless otherwise scheduled.**
 - B. Public Hearing: FY2024/2025 Budget and Appropriation Ordinance 24-01** Pg 2-7
- III. New Business**
 - A. Action: Approve Budget & Appropriation Ordinance 24-01**
 - B. Action: Approve FY24/25 Estimate of Revenue**
- IV. Adjournment**

ORDINANCE NO. 24-01

BUDGET AND APPROPRIATION ORDINANCE

FISCAL YEAR 2024/2025

AN ORDINANCE ADOPTING THE COMBINED ANNUAL
BUDGET AND APPROPRIATION OF FUNDS FOR
WAUCONDA AREA PUBLIC LIBRARY DISTRICT,
LAKE COUNTY AND MCHENRY COUNTY, ILLINOIS
FOR THE FISCAL YEAR BEGINNING ON THE 1st DAY OF JULY, 2024
AND ENDING ON THE 30th DAY OF JUNE, 2025

BE IT ORDAINED BY THE BOARD OF LIBRARY TRUSTEES (the "Board") of WAUCONDA AREA PUBLIC LIBRARY DISTRICT (the "Library"), LAKE COUNTY AND MCHENRY COUNTY, ILLINOIS:

SECTION 1. It is hereby found and determined:

(a) This Board has heretofore caused to be prepared a combined annual budget and appropriation in tentative form, which has been conveniently available for public inspection for at least 30 days prior to final action hereunder;

(b) A public hearing was held at the Wauconda Area Public Library, 801 N. Main St., Wauconda, Illinois on the 19th day of August, 2024, on said ordinance, notice of said hearing having been given by publication in the Daily Herald, being a newspaper published within this District, at least 30 days prior to such hearing, and

(c) All other legal requirements for the adoption of the annual budget and appropriation ordinance of this District for the fiscal year beginning July 1, 2024, and ending June 30, 2025 have heretofore been performed.

SECTION 2. The following sums of money, or so much thereof as may be authorized by law for the following objects and purposes, be and the same are hereby budgeted and appropriated for the fiscal year beginning on the 1st day of July, 2024 and ending on the 30th day of June, 2025.

I. CORPORATE FUND	APPROPRIATION:	BUDGET:
Payroll	\$2,175,000	\$1,738,750
Employee Benefits	313,000	250,238
Materials & Services	725,000	549,436
Capital Improvements	50,000	39,463
Building, Property, & Utilities	450,000	340,816
New Equipment & Furnishings	25,000	12,000
Contingencies	550,000	432,398
Administrative	400,000	297,823
Legal Services	30,000	16,000
Programs, Public Relations, Outreach	130,000	102,830
Debt Retirement (Debt Certificates)	345,000	274,655
TOTAL CORPORATE FUND	\$5,193,000	\$4,054,409
II. AUDIT FUND		
TOTAL AUDIT FUND	\$ 16,000	\$ 12,500
III. LIABILITY INSURANCE FUND		
TOTAL LIABILITY INSURANCE FUND	\$ 35,000	\$ 24,117
IV. SOCIAL SECURITY FUND		
TOTAL SOCIAL SECURITY FUND	\$ 167,000	\$ 133,000
V. IMRF FUND		
TOTAL IMRF FUND	\$ 220,000	\$ 175,489
VI. SPECIAL RESERVE FUND		
TOTAL SPECIAL RESERVE FUND	\$ 300,000	\$ 194,324
TOTAL - ALL FUNDS	\$ 5,931,000	\$4,593,839
VII. Transfer of Funds from Corporate Fund to Special Reserve	\$ 300,000	\$ 300,000

SECTION 3. Each of said sums of money and the aggregate thereof are deemed necessary by this Board to defray the necessary expenses and liabilities of this District during the fiscal year beginning July 1, 2024 and ending June 30, 2025, for the respective purposes set forth.

SECTION 4. The unexpended balances of the proceeds received annually from public library taxes not in excess of statutory limits may be accumulated in the Special Reserve Fund of this District.

SECTION 5. The balance in the Working Cash Fund is \$48,594.

SECTION 6. The following determinations have been made and are hereby made a part of the aforesaid budget:

(a) The cash on hand at the beginning of the fiscal year is **\$5,386,366;**

(b) An estimate of the cash expected to be received during the fiscal year from all sources is **\$4,399,515.**

(c) An estimate of the expenditures contemplated for the fiscal year is **\$4,593,839;**

(d) An estimate of the cash expected to be on hand at the end of the fiscal year is **\$5,192,042;** and,

(e) An estimate of the amount of taxes to be received during the fiscal year:

1. Real Estate Tax	\$ 4,034,019
2. Personal Property Replacement Tax	\$ 15,900

SECTION 7. All ordinances or parts of ordinances conflicting with any of the provisions of this ordinance be and the same are hereby repealed. If any item or portion thereof of this budget and appropriation ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of such item or the remaining portion of this ordinance.

This ordinance shall be in force and effect immediately upon its passage.

AYES:

NAYS:

ABSTAIN:

ABSENT AND NOT VOTING:

Thea Morris, President
Board of Library Trustees of the
Wauconda Area Public Library District

PASSED:

POSTED:

PUBLISHED:

ATTEST:

Marcia Suelzer, Secretary
Board of Library Trustees of the
Wauconda Area Public Library District

(Library Seal)

**ESTIMATE OF REVENUE FOR FISCAL YEAR 2024/2025
FOR WAUCONDA AREA PUBLIC LIBRARY DISTRICT**

The undersigned, being the Chief Fiscal Officer of WAUCONDA AREA PUBLIC LIBRARY DISTRICT, hereby certifies that the following is an estimate of revenues to be received by WAUCONDA AREA PUBLIC LIBRARY DISTRICT during the fiscal year 2024-2025.

1.	Real Estate Tax	\$4,034,019
2.	Interest Income	\$ 249,360
3.	Grants	\$ 42,977
4.	Personal Property Replacement Tax	\$ 15,900
5.	Fees & Other Revenue	\$ 56,359
6.	Gifts & Donations	\$ 900
TOTAL		<hr/> \$4,399,515

Dated: _____

(Signed)

Michael Pate, Chief Fiscal Officer
Board of Trustees
Wauconda Area Public Library District

STATE OF ILLINOIS)
COUNTY OF LAKE) SS.
COUNTY OF McHENRY)

I, Marcia Suelzer, certify that I am the duly qualified and acting Secretary of the Board of Library Trustees of WAUCONDA AREA PUBLIC LIBRARY DISTRICT, Lake and McHenry Counties, Illinois, and as such am keeper of the records and files of the Board of Library Trustees of said District.

I further certify that attached hereto is an accurate copy of a certain ordinance passed by the Board of Trustees on the 19th day of August, 2024, captioned:

"BUDGET AND APPROPRIATION ORDINANCE"

I affix my official signature and the seal of said WAUCONDA AREA PUBLIC LIBRARY DISTRICT this ___th day of August, 2024.

Secretary, Board of Library Trustees
Wauconda Area Public Library District

(Library Seal)