

WAUCONDA AREA PUBLIC LIBRARY DISTRICT

BOARD OF LIBRARY TRUSTEES

MINUTES OF THE REGULAR MEETING

Monday, June 10, 2024

The meeting was held at the library at 7:00 p.m. with the following Library Trustees present: Trustee Pate, Trustee Schraml, Trustee Shaw, Trustee Sorensen. Trustees absent: Trustee Morris, Trustee Pankey, Trustee Suelzer. Staff present: Elizabeth Greenup (Library Director-virtual via Zoom); Molly Jostock (Operations Manager); Terry Weingart (Business & Finance Manager-virtual via Zoom); Kelly Hill (Administrative Services HR Coordinator). Visitor(s) present: None.

AUDIENCE TO VISITORS

None.

DISCUSSION: NOMINATION AND ELECTION OF OFFICERS

Discussion took place regarding the nomination of officers. The board discussed the officers slate as: Thea Morris (President), Sherri Sorensen (Vice President), Mike Pate (Treasurer), and Marci Suelzer (Secretary).

ACTION: APPROVE OFFICERS OF THE BOARD OF LIBRARY TRUSTEES AS SPECIFIED

Trustee Shaw motioned to approve the slate of officers of the Board of Library Trustees as specified; seconded by Trustee Schraml.

Roll call vote

YES: Pate, Schraml, Shaw, Sorensen

NO: none

ABSTAIN: none

ABSENT: Morris, Pankey, Suelzer

Motion carried.

DISCUSSION: COMMITTEE APPOINTMENTS

The board discussed the committee appointments for the Personnel & Salary Committee as: Trustee Pankey (Chair), Trustee Pate, Trustee Shaw, Trustee Sorensen, Trustee Morris (ex officio).

The board discussed the committee appointments for the Finance Committee as: Trustee Pate (Chair), Trustee Schraml, Trustee Suelzer, Trustee Sorensen, Trustee Morris (ex officio).

ACTION: APPROVE COMMITTEE APPOINTMENTS AS SPECIFIED

Trustee Shaw motioned to approve the committee appointments as specified; seconded by Trustee Schraml.

Roll call vote

YES: Pate, Schraml, Shaw, Sorensen

NO: none

ABSTAIN: none

ABSENT: Morris, Pankey, Suelzer

Motion carried.

ACTION: APPROVE MINUTES OF THE MAY 13, 2024 REGULAR BOARD MEETING

Trustee Pate motioned to approve the minutes of the May 13 Regular Board meeting; seconded by Trustee Shaw.

Roll call vote

YES: Pate, Schraml, Shaw, Sorensen

NO: none

ABSTAIN: none

ABSENT: Morris, Pankey, Suelzer

Motion carried.

ACTION: FINANCIAL REPORTS AND PAYMENTS

Trustee Shaw motioned to approve the financial reports and payment of bills; Trustee Pate seconded.

Trustee Pate asked about the dampers in the bathrooms in addition to when the fireplace replacement would take place.

Roll call vote

YES: Pate, Schraml, Shaw, Sorensen

NO: none

ABSTAIN: none

ABSENT: Morris, Pankey, Suelzer

Motion carried.

LIBRARY USAGE STATISTICAL REPORT

A brief overview was given. The Board commented that the staff continue to do a fantastic job.

LIBRARY DIRECTOR REPORT

A brief overview of the report was given.

COMMITTEE REPORTS

None.

NEW BUSINESS

ACTION: APPROVE ARCHITECT'S PROPOSAL FOR MASTER PLAN

Trustee Pate motioned to table the approval of the architect's proposal; Trustee Schraml seconded.

Roll call vote

YES: Pate, Schraml, Shaw, Sorensen

NO: none

ABSTAIN: none

ABSENT: Morris, Pankey, Suelzer

Motion carried.

ACTION: APPROVE EARLY CLOSURE ON JULY 3, JULY 5 RAIN DATE

Trustee Pate motioned to approve the early closure of the library at 5 p.m. when July 3, July 5 rain date, falls on a Monday, Tuesday, Wednesday, or Thursday; Trustee Pankey seconded.

Due to the scheduled fireworks at the Wauconda Park District across the street, parking for the fireworks becomes a safety issue for patrons and staff. 5 p.m. will allow most of the day for public use and for staff to exit the parking lot safely.

Roll call vote

YES: Pate, Schraml, Shaw, Sorensen

NO: none

ABSTAIN: none

ABSENT: Morris, Pankey, Suelzer

Motion carried.

ACTION: APPROVE MISSION STATEMENT

Trustee Schraml motioned to approve mission statement B as presented; Trustee Shaw seconded.

Mission statement B: The Wauconda Area Public Library District enriches the community by engaging our diverse population with resources and services that explore creativity, foster imagination, nurture lifelong learning, and promote literacy and connection in a welcoming environment.

Roll call vote

YES: Pate, Schraml, Shaw, Sorensen
NO: none
ABSTAIN: none
ABSENT: Morris, Pankey, Suelzer

Motion carried.

OLD BUSINESS

None.

COMMUNICATIONS

The suggestion box comments were discussed.

Director Greenup provided an update on the van.

Discussion took place about moving the July 8 meeting to July 15. The trustees in attendance and those not in attendance via email agreed to the date change.

There was a question that followed about voting in absentia. Director Greenup will consult with the library's attorney.

Trustee Shaw motioned to adjourn; seconded by Trustee Schraml.

Roll call vote

YES: Pankey, Pate, Schraml, Shaw, Sorensen, Suelzer
NO: none
ABSTAIN: none
ABSENT: Morris

Motion carried.

Meeting adjourned at 7:35 p.m.

Approved July 15, 2024

President

Secretary