

WAUCONDA AREA PUBLIC LIBRARY DISTRICT

BOARD OF LIBRARY TRUSTEES

MINUTES OF THE REGULAR MEETING

Monday, July 15, 2024

The meeting was held at the library at 7:00 p.m. with the following Library Trustees present: Trustee Pate, Trustee Pankey, Trustee Schraml (virtual via Zoom), Trustee Shaw, Trustee Sorensen, Trustee Morris (virtual via Zoom). Trustees absent: none. Staff present: Elizabeth Greenup (Library Director); Molly Jostock (Operations Manager); Terry Weingart (Business & Finance Manager-virtual via Zoom); Kelly Hill (Administrative Services HR Coordinator). Visitor(s) present: Joe Huberty, Shaun Kelly.

AUDIENCE TO VISITORS

Joe Huberty and Shaun Kelly from Engberg Anderson Architects introduced themselves.

ACTION: APPROVE MINUTES OF THE JUNE 10, 2024 REGULAR BOARD MEETING

Trustee Schraml motioned to approve the minutes of the June 10, 2024 Regular Board meeting; seconded by Trustee Shaw.

Roll call vote

YES: Pate, Pankey, Schraml, Shaw, Sorensen, Suelzer, Morris
NO: none
ABSTAIN: none
ABSENT: none

Motion carried.

ACTION: FINANCIAL REPORTS AND PAYMENTS

Trustee Suelzer motioned to approve the financial reports and payment of bills; Trustee Pankey seconded.

Roll call vote

YES: Pate, Pankey, Schraml, Shaw, Sorensen, Suelzer, Morris
NO: none
ABSTAIN: none
ABSENT: none

Motion carried.

LIBRARY USAGE STATISTICAL REPORT

A brief overview was given.

LIBRARY DIRECTOR REPORT

A brief overview of the report was given.

COMMITTEE REPORTS

None.

NEW BUSINESS

ACTION: APPROVE ARCHITECT'S PROPOSAL FOR MASTER PLAN

Joe Huberty and Shaun Kelly presented and answered questions about their master plan proposal from 7:05 p.m.-7:42 p.m.

Trustee Shaw motioned to approve Engberg Anderson's Master Plan Proposal, including Tier 1 and 2, with an explanation of the \$25,400; Trustee Sorensen seconded.

Discussion took place about the tiers, the planning philosophy and the contract.

Roll call vote

YES: Pate, Pankey, Schraml, Shaw, Sorensen, Suelzer, Morris
NO: none
ABSTAIN: none
ABSENT: none

Motion carried.

ACTION: APPROVE FY24-25 SPENDING PLAN

Trustee Suelzer motioned to approve the FY24/25 Spending Plan; Trustee Shaw seconded.

Trustee Pate inquired about the Contingency line item and unplanned expenses.

Roll call vote

YES: Pate, Pankey, Schraml, Shaw, Sorensen, Suelzer, Morris
NO: none
ABSTAIN: none
ABSENT: none

Motion carried.

ACTION: APPROVE TENTATIVE BUDGET & APPROPRIATIONS ORDINANCE 24-01

Trustee Pate motioned to approve the Tentative Budget & Appropriations Ordinance 24-01; Trustee Schraml seconded.

Roll call vote

YES: Pate, Pankey, Schraml, Shaw, Sorensen, Suelzer, Morris
NO: none
ABSTAIN: none
ABSENT: none

Motion carried.

ACTION: APPROVE TENTATIVE BUDGET & APPROPRIATIONS ORDINANCE 24-01

Trustee Pate motioned to approve the Tentative Budget & Appropriations Ordinance 24-01; Trustee Schraml seconded.

Roll call vote

YES: Pate, Pankey, Schraml, Shaw, Sorensen, Suelzer, Morris
NO: none
ABSTAIN: none
ABSENT: none

Motion carried.

ACTION: APPROVE TENTATIVE ESTIMATE OF REVENUE FOR FY24-25

Trustee Pate motioned to approve the Tentative Estimate of Revenue for FY24/25; Trustee Pankey seconded.

Roll call vote

YES: Pate, Pankey, Schraml, Shaw, Sorensen, Suelzer, Morris
NO: none
ABSTAIN: none
ABSENT: none

Motion carried.

OLD BUSINESS

None.

COMMUNICATIONS

The suggestion box comments were discussed.

There will be a special meeting on August 19, 2024 at 7 p.m. for the Budget & Appropriation Ordinance Public Hearing.

Trustee Pate motioned to adjourn; seconded by Trustee Suelzer.

Roll call vote

YES: Pate, Pankey, Schraml, Shaw, Sorensen, Suelzer, Morris

NO: none

ABSTAIN: none

ABSENT: none

Motion carried.

Meeting adjourned at 8:16 p.m.

Approved August 12, 2024

President

Secretary